To: Council on Instruction Members

Dear COI Members:

Re: Policy Clarification – Concurrent Enrollment and Opportunity Admission

It has been brought to the attention of the Oklahoma State Regents for Higher Education (OSRHE) staff that institutions are inadvertently misinterpreting OSRHE Institutional Admission and Retention policy regarding special admission categories. Specifically, a majority of institutions are using the ACT Residual examination for special admission of concurrent enrollment or opportunity admission students. The understanding is this has been a long standing practice.

According to the 3.9.6 Special Admission section of the Institutional Admission and Retention policy, the ACT standard for concurrent enrollment or opportunity admission is based on Oklahoma norms. Allowing the use of the ACT Residual is against OSRHE policy as the ACT examination for concurrent or opportunity admission must be based on Oklahoma norms derived from national test data as opposed to residual test data.

The Council on Instruction (COI) Admission, Transfer, and Retention Committee convened in early May to discuss the issue. Following their discussions, it was determined that until further notice, campuses may continue to use the ACT Residual examination for Special Admission categories when potential students are unable to take the national ACT test. At this time, institutions may review the circumstances of students and determine when use of the ACT Residual test scores is appropriate. However, students may only take the ACT Residual test for admission once during the year in which the respective ACT Residual examination is valid (November 1 through October 31) and the test date shall not coincide with a national ACT test date. Campuses are strongly encouraged to require national ACT scores when possible.

Please feel free to share this electronically or by paper copy with appropriate persons within your institution. If you have questions or concerns, please contact Ms. Gina Wekke at (405) 225-9142 or gwekke@osrhe.edu.

Sincerely,

Houston D. Davis, Ph.D.
Vice Chancellor for Academic Affairs

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